

# General Registration Form

## Student Information

Full Name

Title

Department

Employer

Business Address

Town/City

Province

Postal Code

Business Telephone

Student Email

(Mandatory)

## Course Name

Course Name 1

Fee

Course Name 2

Fee

Course Name 3

Fee

\*please check GoodRoads.ca for course availability, dates and fees.

Sub-Total

+13% HST  
#104000450RT

Total

Good Roads  
22 - 1525 Cornwall Rd.  
Oakville, ON L6J0B2  
+1 289 291 6472

## Method of Payment

(Please check one)

VISA      Mastercard      American Express  
Cheque      EFT  
Education Credits

(If paying by cheque make payable to: Good Roads; 1525 Cornwall Road, Unit 22, Oakville, ON L6J 0B2. Be sure to indicate the student's name on the back of your cheque.)

Card Number

Exp. Date      CSV/CSC

Name on Card

(Please Print)

Signature \_\_\_\_\_

## HOW TO REGISTER

- By email to [register@goodroads.ca](mailto:register@goodroads.ca)
- By fax to 289-291-6477
- To register online, please visit [www.goodroads.ca](http://www.goodroads.ca)

## REFUND POLICY

- If written cancellation is received at least 15 working days in advance – 100% Refund. If written cancellation is received 10-14 working days in advance – 50% Refund
- If written cancellation is received less than 10 working days in advance – No Refund. If payment has not been received at the time of cancellation, an invoice will be issued for the appropriate amount as costs have already been incurred. If circumstances prevent a previously registered person from attending a course, substitutions are permitted up to and on the day of the event.

## NOTE

There is a 25% surcharge on Good Roads courses for non-members of Good Roads, and on MIT courses for non-members of Good Roads and MEA; a 10% surcharge will be applied to Government of Canada and Province of Ontario employees. Contact us at 289-291-6472 or by e-mail at [info@goodroads.ca](mailto:info@goodroads.ca). If you have special needs, call the Good Roads office to discuss your requirements.